Set-up & Take-Down Volunteer Job Descriptions

Truck Loader at storage facility: [9/25 7:30 – 10 AM, 10 volunteers needed*]

- Load Rental Truck
- This is a moderately physically demanding job that requires the ability to lift 20-30 pounds, bend and twist.

Set-up Prep at McClellan Conference Center [9/25, 10:30 AM – 3 PM, 10 volunteers needed*]

- Unload rental truck at venue
- Distribute equipment to Country Store, Boutique, etc.
- Distribute and set-up quilt-hanging equipment in quilt display area
- This is a moderately physically demanding job that requires the ability to lift 20-30 pounds, bend and twist.

Quilt Hanger at McClellan Conference Center [9/26, 8 AM-12 PM & 12 - 4 PM, 20 volunteers needed*]

- Move quilts from storage area to quilt display area
- Hang quilts according to layout specifications (hanging quilts may involve use of step stools and step ladders)
- Distribute and hang quilt and other signage; possible assist judging committee in attaching prize ribbons to quilts

Quilt Festival Takedown at McClellan Conference Center [9/29; 3:30 – 7 PM, 20 volunteers needed*]

- Take down quilts from quilt racks (being careful to assure the quilts are not soiled or damaged)
- Fold quilts so that paper label is facing up and take quilts to the Check Out area
- Take down and sort quilt display equipment (may involve use of step stools and step ladders)
- Load equipment in truck
- Some aspects of these tasks are moderately physically demanding and require the ability to reach, bend, twist and lift 20-30 pounds.

Truck Un-Loader at storage facility: [9/30, 8 – 11 AM, 10 volunteers needed]*

- Un-Load Rental Truck, move equipment to storage unit
- This is a moderately physically demanding job that requires the ability to lift 20-30 pounds, bend and twist.

Please call David Carter, 916-296-0987 or email at davidncarter2004@yahoo.com, with any questions.

*Additional people will not be turned away.